


# EVALUATION: A KEY INGREDIENT FOR A SUCCESSFUL ATE PROPOSAL

Presented at the 2014 HI-Tec Conference  
July 23, 2014 Presented by Krystin Martens

## EvalATE




EVALUATION RESOURCE CENTER for  
advanced technological education



This material is based upon work supported by the National Science Foundation under Grant No. 1204683. The content reflects the views of the authors and not necessarily those of NSF.

# EvalATE

EVALUATION RESOURCE CENTER for  
advanced technological education






## Objectives

By the end of the session, you will


1. Know what evaluative elements should be included in a proposal and where
2. Understand how evaluation can be leveraged to strengthen a proposal



**EvaluATE**  
EVALUATION RESOURCE CENTER for  
advanced technological education

**Evaluation Planning Checklist for NSF-ATE Proposals**  
Lori A. Wingate | January 2014


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 This material is based upon work supported by the National Science Foundation under grant number 1204683. Any opinions, findings, and conclusions or recommendations expressed in this material are those of the author and do not necessarily reflect the views of NSF.

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This checklist is intended to be of assistance to prospective ATE principal investigators in developing evaluation plans for proposals to the National Science Foundation's Advanced Technological Education (ATE) program. It is organized around the components of an NSF proposal (see the [NSF Grant Proposal Guide](#)) with an emphasis on the evaluation aspects. This document is not intended to serve as a comprehensive checklist for preparing an ATE proposal, but to provide guidelines for those elements that involve evaluation. All proposers should carefully read the [ATE Program Solicitation](#). For additional guidance related to developing ATE proposal evaluation plans, see [10 Helpful Hints](#) and [10 Fatal Flaws: Writing Better Evaluation Sections in Your Proposals](#). Users may also find it helpful to view EvaluATE's past webinars on integrating evaluation into ATE proposals, available from [evalu-ate.org/featured\\_resources](#) under "Proposal Writing."

Proposal Component	What you need to do	What you need to know
<b>PROJECT SUMMARY</b> (1 page)	<input type="checkbox"/> Prepare a 1-page project summary that specifically addresses the NSF Intellectual Merit and Broader Impacts criteria.	In addition to the NSF-wide Intellectual Merit and Broader Impacts criteria, the ATE program has additional ones, some of which are about evaluation, which are specified in the program solicitation. You are unlikely to have enough space to address all criteria, so focus on the ones most relevant to your proposal.  Resource: <a href="#">NSF's Revised Merit Review Criteria Resources for the External Community</a>
<b>PROJECT DESCRIPTION</b> (15 pages total)	Develop a coherent narrative describing your work and relevant background. Sections include: <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Results from Prior NSF Support*</b></li> <li><input type="checkbox"/> Rationale</li> <li><input type="checkbox"/> Goals, Objectives, Deliverables, Activities</li> <li><input type="checkbox"/> Timetable</li> <li><input type="checkbox"/> Management Plan</li> <li><input type="checkbox"/> Roles and Responsibilities of the PI, co-PI(s), and Other Senior Personnel</li> <li><input type="checkbox"/> Plan for Sustainability</li> <li><input type="checkbox"/> <b>Evaluation Plan*</b></li> <li><input type="checkbox"/> Dissemination Plan</li> </ul>	It is important that all elements of the project description, including the evaluation plan, convey a coherent, strongly aligned plan that supports your initial claims about the project's intellectual merit and broader impacts (see above).  <b>*Results from Prior NSF Support and Evaluation Plan</b> are the Project Description sections that must include evaluation elements. What should be included in these sections is described below. You may wish to include evaluation activities or deliverables in other areas, such as the Timetable and Management Plan, as appropriate.  For helpful information related to sustainability and dissemination, refer to ATE Central's <a href="#">Handbook</a> and <a href="#">Outreach Kit</a> .



Organized by proposal component



**RECIPE FOR: Successful ATE proposal**

**FROM THE KITCHEN OF: EvaluATE**


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- Cover Sheet
- Project Summary
- Project Description
- References Cited
- Biographical Sketches
- Budget & Budget Justification
- Current & Pending Support
- Facilities, Equipment & Other Resources
- Supplementary Documents


Add a dash of  
evaluation and  
mix thoroughly


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	<h2>Cover Sheet</h2> <h3>Human Subjects</h3> <p><input checked="" type="checkbox"/> Human Subjects (OPG I.D.6)</p> <p>Exemption Subsection <input type="text"/></p> <p>IRB App. Date (MM/DD/YY) <b>pending</b></p> <p>Human Subjects Assurance Number <input type="text"/></p>
Cover Sheet	
Project Summary	
Project Description	
References Cited	
Biographical Sketches	
Budget & Justification	
Supplementary Documents	

	<h2>Project Summary</h2> <p>1-page overview of the proposal's <b>Intellectual Merit</b> and <b>Broader Impacts</b></p>
Cover Sheet	
<b>Project Summary</b>	
Project Description	
References Cited	
Biographical Sketches	
Budget & Justification	
Supplementary Documents	

	<h2>Project Description</h2>
Cover Sheet	
Project Summary	
<b>Project Description</b>	<b>← 15-page narrative</b>
References Cited	
Biographical Sketches	
Budget & Justification	
Supplementary Documents	

	<h2>Project Description</h2>
Cover Sheet	
Project Summary	
<b>Project Description</b>	<b>Results of Prior NSF Support</b> Rationale Goals, Objectives, Deliverables, Activities Timetable Management Plan Roles and Responsibilities of the PI, co-PI(s), and Other Senior Personnel Plan for Sustainability <b>Evaluation Plan</b> Dissemination Plan
References Cited	
Biographical Sketches	
Budget & Justification	
Supplementary Documents	



## Results of Prior Support

“specific outcomes and results including metrics to demonstrate the impact of the activities undertaken including **evidence of the quality and effectiveness of the project's deliverables**”

Cover Sheet
Project Summary
<b>Project Description</b>
References Cited
Biographical Sketches
Budget & Justification
Supplementary Documents




## Project Description

**Results of Prior NSF Support**

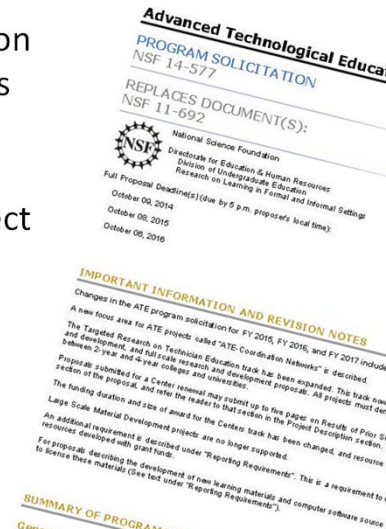
- Rationale
- Goals, Objectives, Deliverables, Activities
- Timetable
- Management Plan
- Roles and Responsibilities of the PI, co-PI(s), and Other Senior Personnel
- Plan for Sustainability
- Evaluation Plan** ←
- Dissemination Plan

Cover Sheet
Project Summary
<b>Project Description</b>
References Cited
Biographical Sketches
Budget & Justification
Supplementary Documents




## Evaluation Plan

Read the solicitation carefully for details about evaluation expectations for your type of project



Cover Sheet
Project Summary
<b>Project Description</b>
References Cited
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Supplementary Documents




## Evaluation Plan

1. Identify evaluator and briefly describe his/her experience/expertise
2. Describe the evaluation plan
3. Show integration with other elements of the proposal as appropriate (e.g., biosketch, logic model, data management plan)

1-3 pages of your 15-page narrative

Cover Sheet
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Supplementary Documents

	<h2>Evaluation Plan</h2> <ol style="list-style-type: none"><li>1. Identify evaluator and briefly describe his/her experience/expertise</li><li>2. Describe the evaluation plan</li><li>3. Show integration with other elements of the proposal as appropriate (e.g., biosketch, logic model, data management plan)</li></ol>
Cover Sheet	
Project Summary	
Project Description	
References Cited	
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Budget & Justification	
Supplementary Documents	

## ATE Program Solicitation

“The funds to support an evaluator **independent** of the project or center must be requested...”



## Finding an Evaluator

Other ATE PIs

ATE Evaluator Directory

American Evaluation Association's  
Evaluator Directory

Universities in your region



## Evaluation Plan

Cover Sheet

Project  
Summary

Project  
Description


References Cited

Biographical Sketches

Budget & Justification

Supplementary Documents

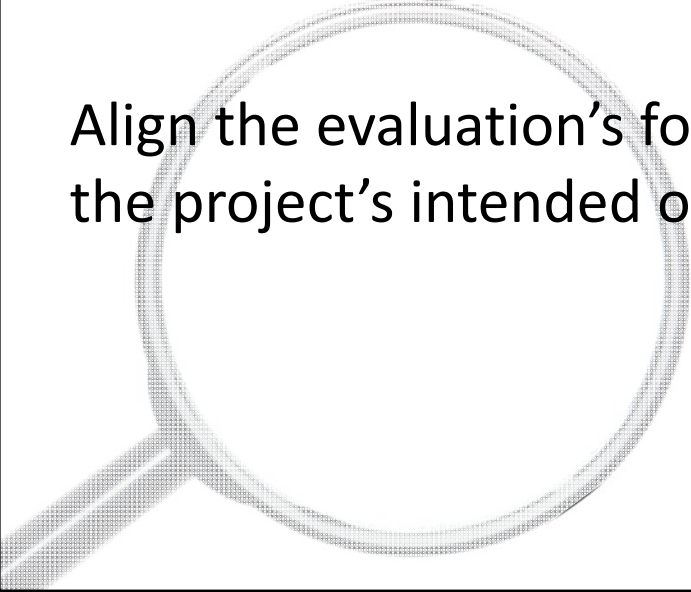
1. Identify evaluator and briefly describe his/her experience/expertise
- 2. Describe the evaluation plan**
3. Show integration with other elements of the proposal as appropriate (e.g., biosketch, logic model, data management plan)



## Evaluation Plan

Cover Sheet	<p>2. Describe the evaluation plan:</p> <ul style="list-style-type: none"><li>a. Evaluation focus</li><li>b. Data collection plan</li><li>c. Analysis and interpretation</li><li>d. Reporting schedule and projected uses</li></ul>
Project Summary	
<b>Project Description</b>	
References Cited	
Biographical Sketches	
Budget & Justification	
Supplementary Documents	

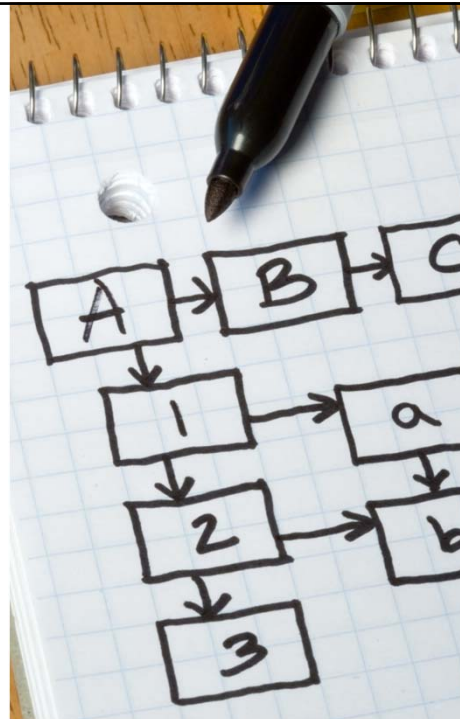
### a. Evaluation Focus



Align the evaluation's focus with the project's intended outcomes

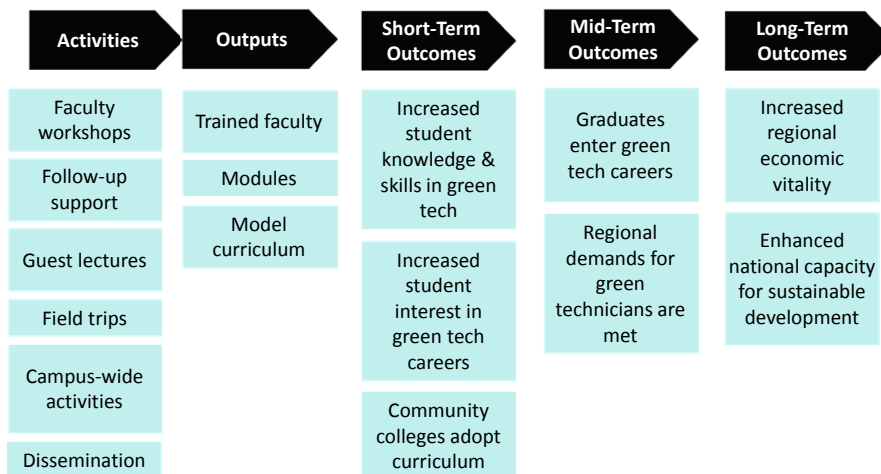
## Logic Model

Helpful for focusing a project on outcomes and planning the evaluation



## Logic Model Example

The Green Energy Technology (GET) Institute at Midwest Community College



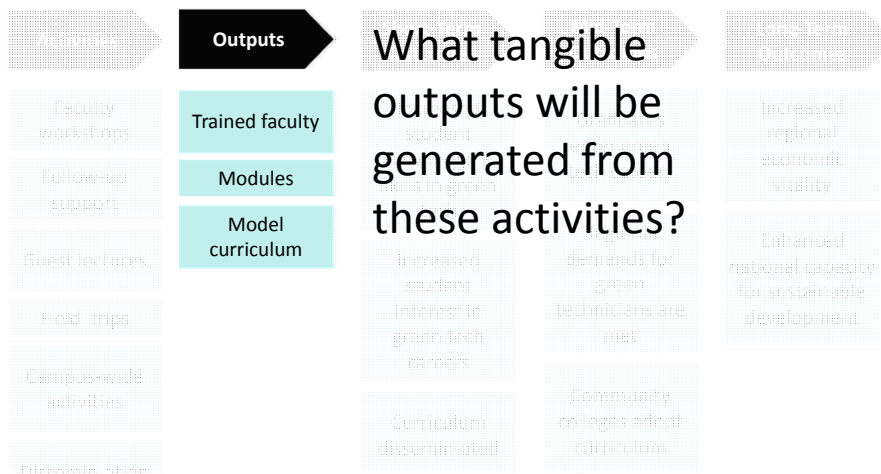
## Logic Model Example

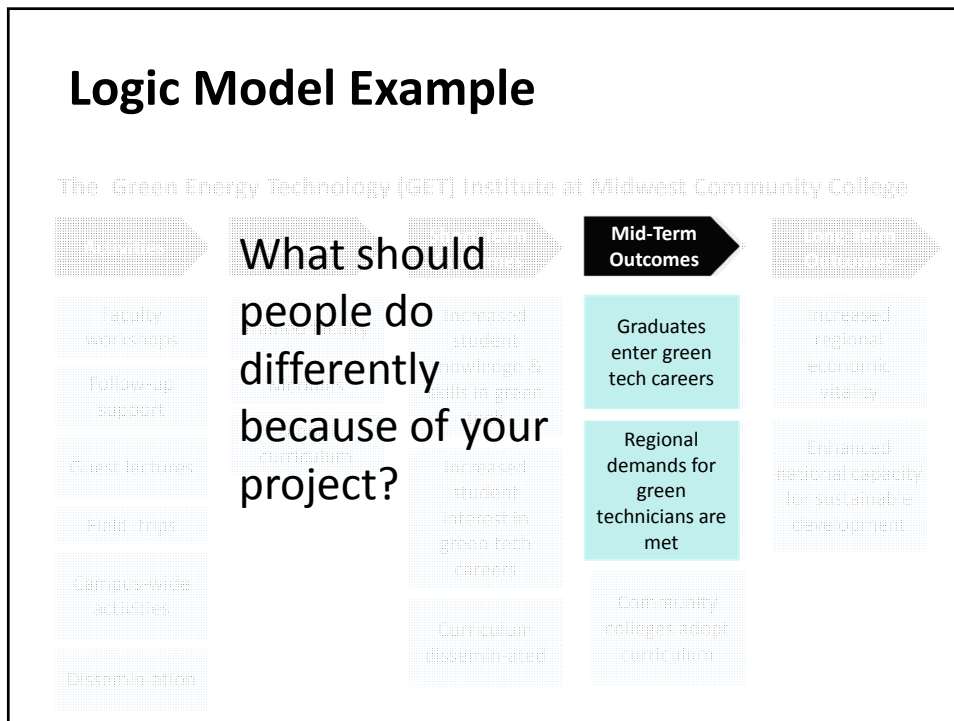
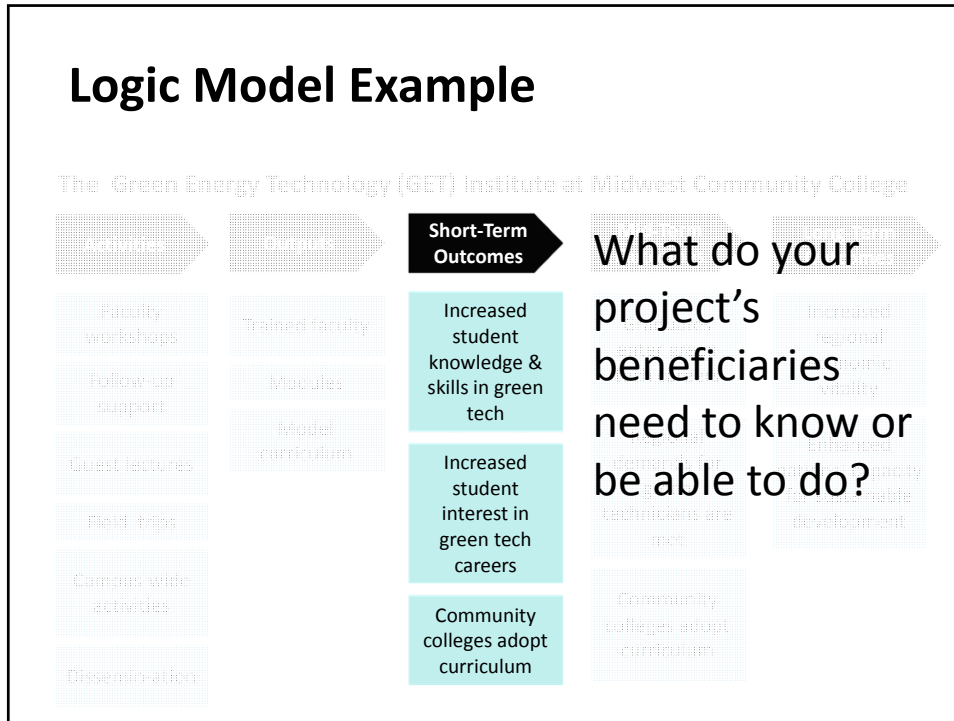
The Green Energy Technology (GET) Institute at Midwest Community College



## Logic Model Example

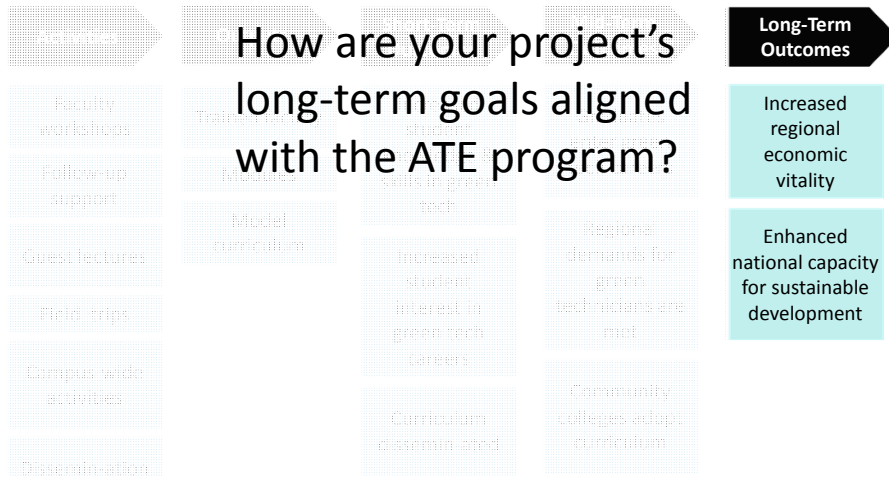
The Green Energy Technology (GET) Institute at Midwest Community College





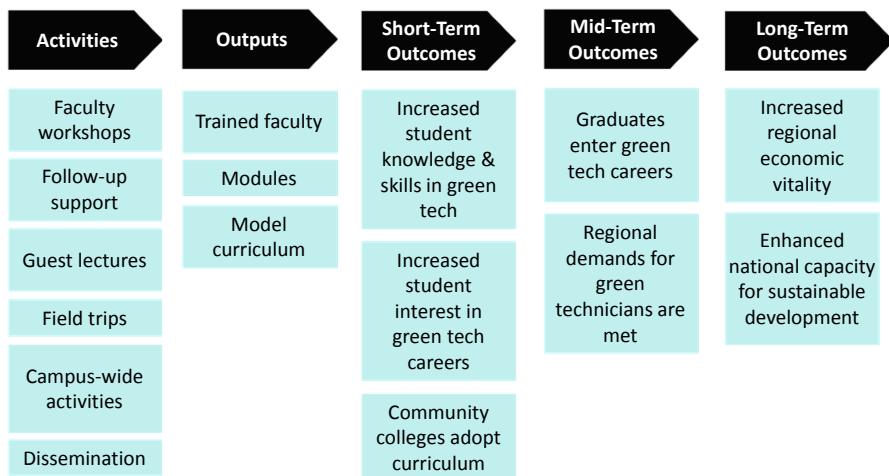
## Logic Model Example

The Green Energy Technology (GET) Institute at Midwest Community College

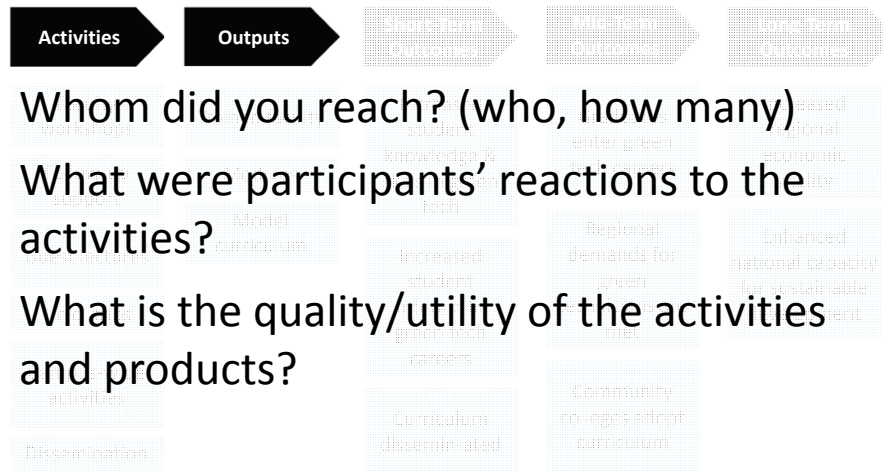


## Logic Model Example

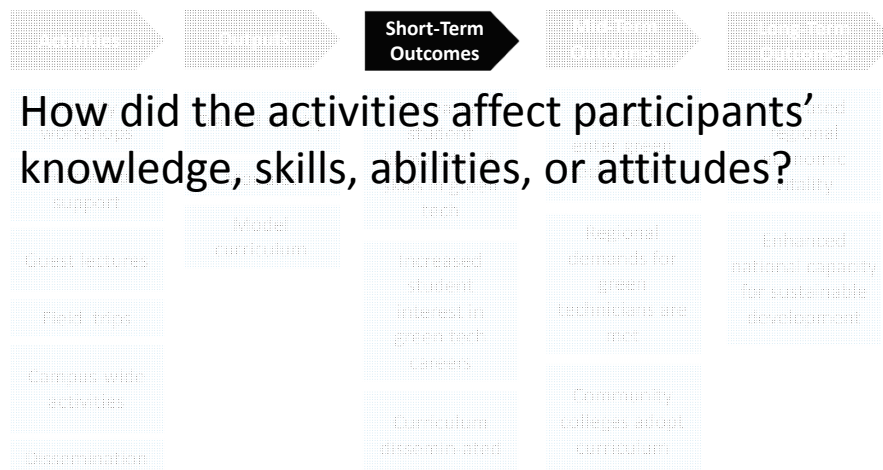
The Green Energy Technology (GET) Institute at Midwest Community College



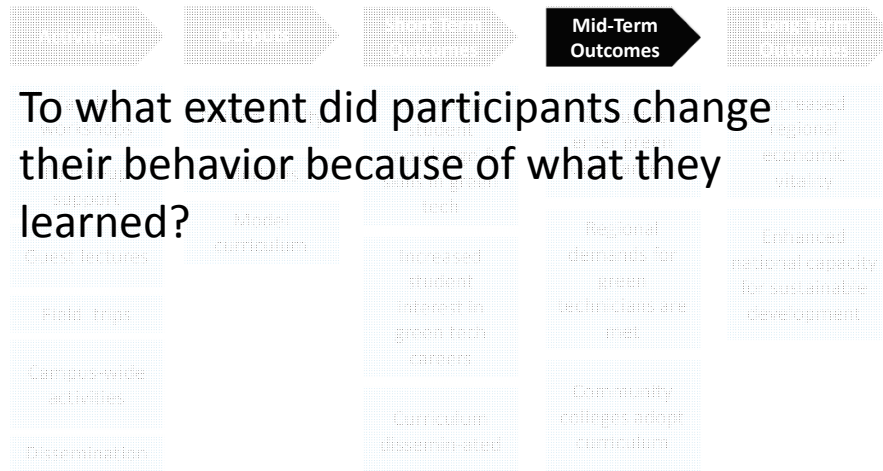
## Logic Model + Evaluation



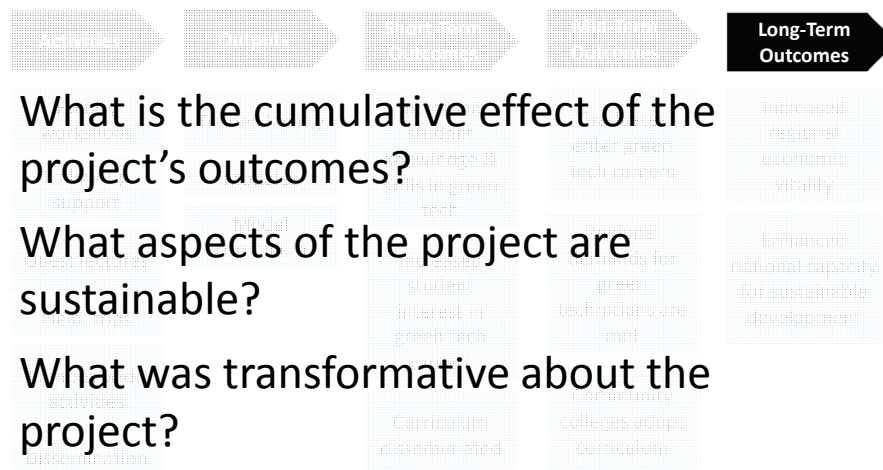
## Logic Model + Evaluation




## Logic Model + Evaluation



## Logic Model + Evaluation





	<h2>Evaluation Plan</h2>
Cover Sheet	2. Describe the evaluation plan:
Project Summary	a. Evaluation focus
<b>Project Description</b>	<b>b. Data collection plan</b>
References Cited	c. Analysis and interpretation
Biographical Sketches	d. Reporting schedule and projected uses
Budget & Justification	
Supplementary Documents	

## b. Data Collection Plan

**What** information do you need?

**How** will you collect it?

From **whom**?

**When**?



## Data Collection Plan: Example 1

**WHAT?**

**HOW?**

**WHO?**

**WHEN?**

...The evaluation will utilize an accepted **mixed-methods** design (Cook & Campbell, 1979). Quantitative and qualitative measures of performance will be used in both a **formative and summative** manner to gauge the **merit and worth** of the grant initiative. This **mixed-methods** approach has proven useful in utilizing both **quantitative and qualitative** performance indicators in a single research design (Frechtling & Sharp, 1997). It is also consistent with the **best practices** and recommendations for **rigorous scientifically-based research**....

## Data Collection Plan: Example 1

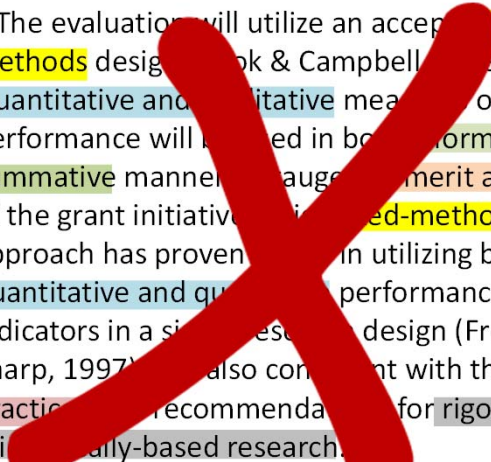
**WHAT?**

**HOW?**

**WHO?**

**WHEN?**

...The evaluation will utilize an accepted **mixed-methods** design (Cook & Campbell, 1979). Quantitative and qualitative measures of performance will be used in both **formative and summative** manner to gauge the **merit and worth** of the grant initiative. This **mixed-methods** approach has proven useful in utilizing both **quantitative and qualitative** performance indicators in a single research design (Frechtling & Sharp, 1997). It is also consistent with the **best practices** and recommendations for **rigorous scientifically-based research**....



## Data Collection Plan: Example 2

**WHAT?** Project staff will administer an end-of-workshop survey to obtain participants' feedback, including both ratings and open-ended comments. The external evaluator will conduct interviews with participants six months following the workshop to determine the extent to which they applied the workshop content. She also will interview a random sample of students at the end of each semester to learn how their knowledge and perceptions of green energy technology were impacted.

**HOW?**

**WHO?**

**WHEN?**

## Data Collection Plan: Example 2

**WHAT data will be collected?** Project staff will administer an end-of-workshop survey to obtain **participants' feedback**, including both ratings and open-ended comments. The external evaluator will conduct interviews with participants six months following the workshop to determine the **extent to which they applied the workshop content**. She also will interview a random sample of students at the end of each semester to learn how their **knowledge and perceptions** of green energy technology were impacted.

## Data Collection Plan: Example 2

**HOW  
will the data  
be collected?**

Project staff will administer an end-of-workshop **survey** to obtain participants' feedback, including both ratings and open-ended comments. The external evaluator will conduct **interviews** with participants six months following the workshop to determine the extent to which they applied the workshop content. She also will **interview** a random sample of students at the end of each semester to learn how their knowledge and perceptions of green energy technology were impacted.

## Data Collection Plan: Example 2

**WHO  
will provide  
the data?**

Project staff will administer an end-of-workshop survey to obtain **participants'** feedback, including both ratings and open-ended comments. The external evaluator will conduct interviews with participants six months following the workshop to determine the extent to which they applied the workshop content. She also will interview a random sample of **students** at the end of each semester to learn how their knowledge and perceptions of green energy technology were impacted.

## Data Collection Plan: Example 2

**WHEN will the data be collected?** Project staff will administer an **end-of-workshop** survey to obtain participants' feedback, including both ratings and open-ended comments. The external evaluator will conduct interviews with participants **six months following the workshop** to determine the extent to which they applied the workshop content. She also will interview a random sample of students at the **end of each semester** to learn how their knowledge and perceptions of green energy technology were impacted.

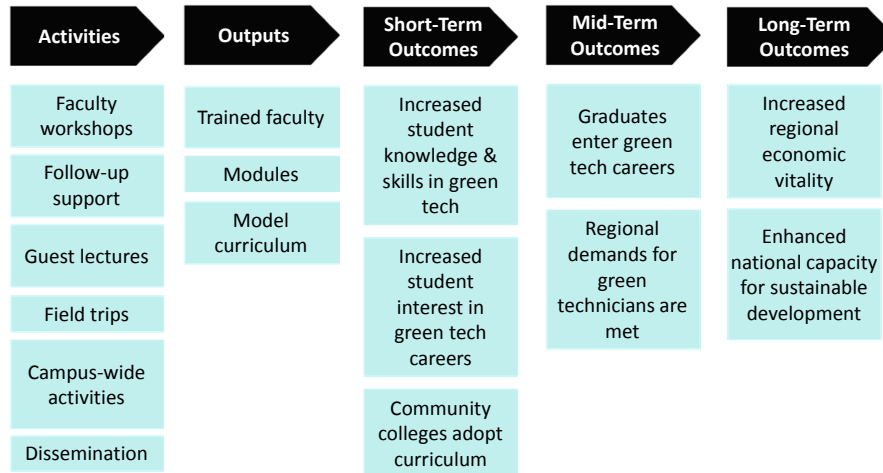
## Data Collection Matrix

**What How Who When**

Goal	Evaluation Question	Indicator	Method	Data Source	Timing
Students' interest in green tech careers increases	To what extent did students' interest in green tech careers increase because of the project?	Change in course enrollment numbers	Review of institutional and departmental records	Project personnel	End of each semester
		Students' intent to pursue green tech job	In-class survey in retrospective pre-post format	Students in technician education courses	End of each semester
		Opinions of faculty and career center staff	Interviews	Sample of faculty/staff	Annually
		Number/quality of employment interviews	Interviews	On-campus recruiters	Each visit

## Logic Model Example

### The Green Energy Technology (GET) Institute at Midwest Community College



RECIPE FOR: Successful ATE proposal

FROM THE KITCHEN OF: EvaluATE

*Tips for Data Collection:*

*Build a body of evidence*

*Multiple data sources*


*Qualitative + quantitative data*

*Embed data collection into regular project activities*

*Use existing data whenever possible*

*Use existing instruments when/if they match your needs*





Cover Sheet
Project Summary
<b>Project Description</b>
References Cited
Biographical Sketches
Budget & Justification
Supplementary Documents

## Evaluation Plan

2. Describe the evaluation plan:

- a. Focus of the evaluation
- b. Data collection plan
- c. Analysis and interpretation**
- d. Reporting schedule and projected uses

### c. Analysis & Interpretation

How will you make sense of the data?

What sorts of comparisons will be made?

What counts as “success”?



## c. Analysis & Interpretation

### Analysis

Organizing, transforming, and describing data



## c. Analysis & Interpretation

### Interpretation

Making sense of analyzed data so that conclusions can be made about a project's quality, progress, and/or impact





## c. Analysis & Interpretation

Interpretation requires comparisons, e.g., with

- targets
- past performance
- national benchmarks
- other sites



## Evaluation Plan

2. Describe the evaluation plan:

- a. Focus of the evaluation
- b. Data collection plan
- c. Analysis and interpretation

**d. Reporting schedule and projected uses**

Cover Sheet

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## d. Reporting & Projected Uses



### ATE-Specific INTELLECTUAL MERIT Criterion

“ Is the evaluation likely to provide useful information to the project and others? ”

## d. Reporting & Projected Uses

When and what types of reports will be issued?

How will results be shared?



## d. Reporting & Projected Uses

Information from the evaluation will be needed for

- annual reports to NSF
- annual survey of grantees
- reports to advisory groups



## Evaluation Plan

Cover Sheet

Project  
Summary

Project  
Description

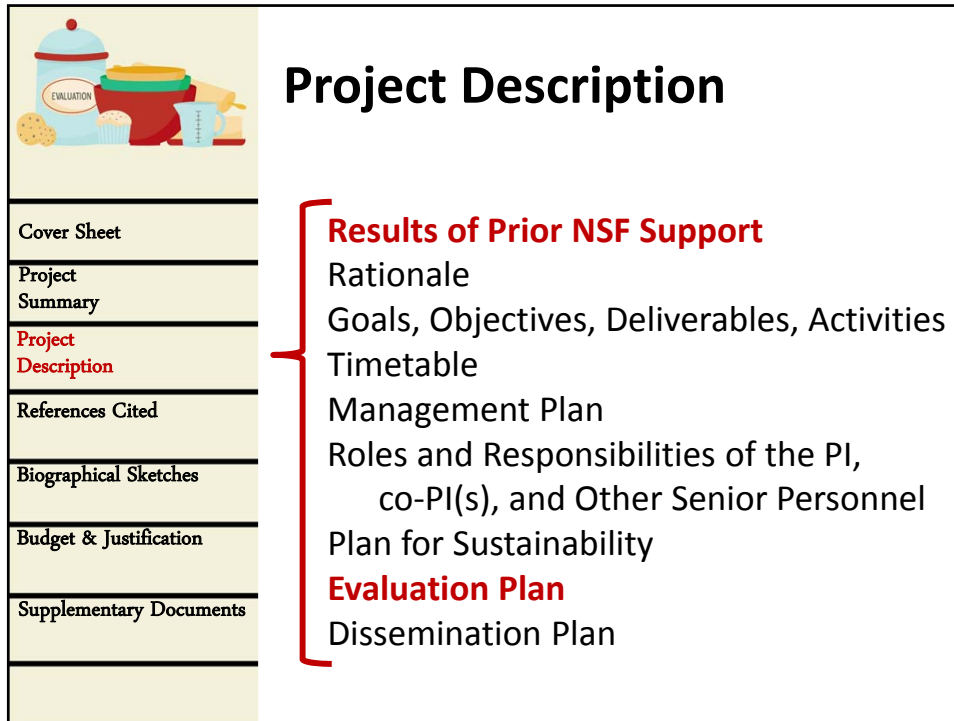
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Biographical Sketches

Budget & Justification

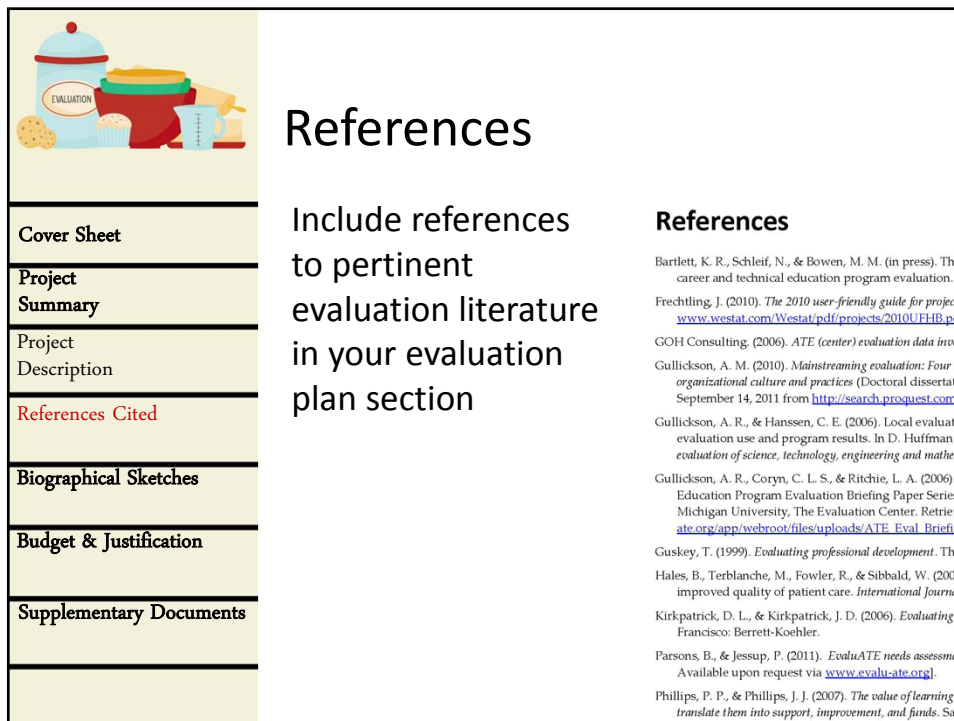
Supplementary Documents

1. Identify evaluator and briefly describe his/her experience/expertise
2. Describe the evaluation plan
- 3. Show integration with other elements of the proposal as appropriate (e.g., biosketch, budget, data management plan)**




**Project Description**

Cover Sheet	<p><b>Results of Prior NSF Support</b></p> <ul style="list-style-type: none"> <li>Rationale</li> <li>Goals, Objectives, Deliverables, Activities</li> <li>Timetable</li> <li>Management Plan</li> <li>Roles and Responsibilities of the PI, co-PI(s), and Other Senior Personnel</li> <li>Plan for Sustainability</li> </ul> <p><b>Evaluation Plan</b></p> <ul style="list-style-type: none"> <li>Dissemination Plan</li> </ul>
Project Summary	
<b>Project Description</b>	
References Cited	
Biographical Sketches	
Budget & Justification	
Supplementary Documents	



**References**

Cover Sheet	<p>Include references to pertinent evaluation literature in your evaluation plan section</p> <p><b>References</b></p> <p>Bartlett, K. R., Schleif, N., &amp; Bowen, M. M. (in press). The career and technical education program evaluation. <i>C</i></p> <p>Frechting, J. (2010). <i>The 2010 user-friendly guide for project</i>. <a href="http://www.westat.com/Westat/pdf/projects/2010UFHB.pdf">www.westat.com/Westat/pdf/projects/2010UFHB.pdf</a></p> <p>GOH Consulting. (2006). <i>ATE (center) evaluation data inven</i></p> <p>Gullickson, A. M. (2010). <i>Mainstreaming evaluation: Four ca</i> <i>organizational culture and practices</i> (Doctoral dissertation, September 14, 2011 from <a href="http://search.proquest.com">http://search.proquest.com</a>)</p> <p>Gullickson, A. R., &amp; Hanssen, C. E. (2006). Local evaluatio evaluation use and program results. In D. Huffman &amp; <i>evaluation of science, technology, engineering and mathem</i></p> <p>Gullickson, A. R., Coryn, C. L. S., &amp; Ritchie, L. A. (2006). <i>E</i> Education Program Evaluation Briefing Paper Series, Michigan University, The Evaluation Center. Retrieve <a href="http://ate.org/app/webroot/files/uploads/ATE_Eval_Briefin">ate.org/app/webroot/files/uploads/ATE_Eval_Briefin</a></p> <p>Guskey, T. (1999). <i>Evaluating professional development</i>. Tho</p> <p>Hales, B., Terblanche, M., Fowler, R., &amp; Sibbald, W. (2008). improved quality of patient care. <i>International Journal</i></p> <p>Kirkpatrick, D. L., &amp; Kirkpatrick, J. D. (2006). <i>Evaluating th</i> Francisco: Berrett-Koehler.</p> <p>Parsons, B., &amp; Jessup, P. (2011). <i>EvaluATE needs assessmen</i> Available upon request via <a href="http://www.evaluate-ate.org">www.evaluate-ate.org</a>.</p> <p>Phillips, P. P., &amp; Phillips, J. J. (2007). <i>The value of learning: H</i> <i>translate them into support, improvement, and funds</i>. San</p>
Project Summary	
Project Description	
<b>References Cited</b>	
Biographical Sketches	
Budget & Justification	
Supplementary Documents	



**Bio Sketch**

Get one for your evaluator

Follow 2-page NSF format

**Include with Supplementary Documents**

Cover Sheet
Project Summary
Project Description
References Cited
Biographical Sketches
Budget & Justification
Supplementary Documents

**Lori A. Wingate**

**(a) Professional Preparation**

Truman State University	Sociology	B.A.	1990
Loyola University Chicago	Sociology	M.A.	1993
Western Michigan University	Evaluation	Ph.D.	2009

**(b) Appointments**

2010-present	Assistant Director, The Evaluation Center, Western Michigan U
2010	Principal Research Associate, The Evaluation Center, Western M
2008-10	Senior Research Associate, The Evaluation Center, Western M
1997-08	Assistant to the Director, The Evaluation Center, Western Mic
1993-97	Coordinator, Judicial Development Project, Loyola University C

**(c) Publications**


Wingate, L. A. (2010). Metaevaluation: Purpose, prescription, and practice. In E. B. McGaw (Eds.), *International encyclopedia of education* (3rd ed.). San Diego: Elsevier.

Stufflebeam, D. L., & Wingate, L. A. (2005). A self-assessment procedure for use in program evaluation. *American Journal of Evaluation*, 26(4), 544-561.

Wingate, L. A. (2003). *Facilitator's guide to the student evaluation standards*. Thousand Oaks, CA: Corwin Press and ETS Educational Policy Leadership Institute.

Kellaghan, T., & Stufflebeam, D. L. (Eds.), & Wingate, L. A. (Asst. Ed.). (2003). *International encyclopedia of educational evaluation*. Dordrecht, The Netherlands: Kluwer.

Kellaghan, T., & Stufflebeam, D. L., & Wingate, L. A. (2003). Introduction. *International encyclopedia of educational evaluation*. Dordrecht, The Netherlands: Kluwer.



**Budget Justification**

“The **funds** to support an evaluator independent of the project or center must be requested and the requested funds **must match the scope** of the proposed evaluative activities.”

Cover Sheet
Project Summary
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## Raise your hand...

On average, what percentage of ATE budgets is spent on evaluation?

- A. 2%
- B. 8%
- C. 15%
- D. 24%



## Budgeting for Evaluation

10%  
rule of thumb

## Budgeting for Evaluation

80%  
reality

## Evaluation Budget Components



- Time
- Travel
- Materials and other expenses
- Institutional indirect/overhead costs

## Time

How many days does the evaluator need to spend in order to generate the needed evaluation deliverables and services?



## Travel

Will the evaluator need to travel to

- attend the ATE PI conference, advisory committee meetings, or special project events?
- collect data from participants?
- meet with project staff to plan the evaluation or discuss results?





## Materials and other expenses

Examples:

- Materials (e.g., paper for surveys, reports)
- Copying
- Incentives
- Survey hosting



## Institutional Indirect/Overhead

Percentage of direct costs  
Varies by organization



## Budget & Budget Justification

Under “Other Direct Costs” identify

- evaluator’s daily rate
- time committed to the project
- travel costs
- materials costs
- institutional indirect/overhead, if applicable

**BUDGET JUSTIFICATION**  
**EvaluATE: Promoting ATE Excellence through Evaluation**

Other Direct Costs

Participant Support

## Budget & Budget Justification


Under “Other Direct Costs” identify

- evaluator’s daily rate
- time committed to the project
- travel costs
- materials costs
- institutional indirect/overhead, if applicable


**BUDGET JUSTIFICATION**  
**EvaluATE: Promoting ATE Excellence through Evaluation**

Other Direct Costs

Participant Support



## Supplementary Documents

Cover Sheet	– A <b>commitment letter</b> from your evaluator
Project Summary	– Your evaluator’s <b>biosketch</b>
Project Description	– <b>Data Management Plan (REQUIRED)</b> (data collection for the evaluation should be addressed in this plan)
References Cited	
Biographical Sketches	
Budget & Justification	
<b>Supplementary Documents</b>	

## Data Management Plan

- 1. Types of data**  
Lorem ipsum dolor sit amet, consectetur adipiscing elit. Etiam fermentum turpis eget diam aliquet mattis. Phasellus aliquam molestie purus a consequat. Sed volutpat lobortis massa. Vestibulum interdum diam eleifend velit consectetur dapibus. Nulla facilisi. Nulla faucibus dolor at arcu ultrices, sit amet dapibus odio laciniat.
- 2. Standards to be used for data and metadata format and content**  
Phasellus laoreet ligula sit amet tempus rutrum. Sed vitae blandit sem. Suspendisse potenti. Morbi egestas mauris sed dui rhoncus venenatis sit amet eget magna. Fusce cursus in velit eget laculis. Cras a urna turpis. Ut faucibus ipsum vitae ligula ultrices, laculis fringilla lacus suscipit.
- 3. Policies for access and sharing**  
Cras porta dapibus lacus a aliquet. Nunc consequat, libero non rhoncus molestie, tortor sem tempus orci, eget vulputate augue mauris vitae tellus. Nullam elementum ipsum vel lacinia ullamcorper. Nam lobortis commodo turpis eu gravida. Fusce interdum mollis risus, eu tincidunt metus interdum vel. Fusce cursus in velit eget laculis. Cras a urna turpis.
- 4. Provisions for privacy, confidentiality, security, and intellectual property**  
Nam lobortis commodo turpis eu gravida. Fusce interdum mollis risus, eu tincidunt metus interdum vel. Donec laculis, risus at sodales congue, nunc quam blandit ante, id mattis nisl neque sed diam. Fusce cursus in velit eget laculis. Cras a urna turpis. Ut faucibus ipsum vitae ligula ultrices, laculis fringilla lacus suscipit. Sed eu leo velit.
- 5. Policies and provisions for re-use, re-distribution, and production of derivatives**  
Vestibulum sagittis sapien et dignissim pulvinar. Ut adipiscing elit hendrerit condimentum dapibus. In tristique mi non dolor dictum molestie. Nam id urna purus. Fusce mollis ante id nulla ultrices, quis volutpat metus conwallis. Vivamus convallis dictum vulputate. In id est nibh. Pellentesque nec libero metus. Donec nibh libero, aliquam eu porta in, scelerisque sit amet lectus.
- 6. Plans for archiving data preserving access**  
Quiam aliquam semper nunc, eget gravida turpis laoreet quis. Maecenas ut ligula sed nibh rhoncus venenatis a vel risus. Fusce fringilla a dolor non ultrices. Suspendisse eget augue accumsan, porttitor massa id, tempor augue. Duis nec tristique arcu. Nam a blandit enim. Sed ornare ultrices est quis blandit.

2 pages max—titled “Data Management Plan”

Goes in as a supplementary document

May include only the statement that no detailed plan is needed, as long as the statement is supported by a clear justification

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